



CDMHA Board Meeting Report: 12 February 2018

Present: Jamie McMaster, Brent Fehrman, Michael Kichinko, Don Sauve, Heather Letendre, Traciann Fisher

Regrets: John Kichinko, Jeff McDonald, Shawn Swayze, Jason Clark, Leanne Tinebra, Dave Pickering, Kent Chapman, Paul Makey, Beth Wise, Jenn Fess, Chris Daye

Absent:

Late:

Left Early:

Members:

Meeting Called to Order: 6:35 pm

Meeting Chair & Time Keeper: Jamie McMaster, President

Agenda & Meeting Minutes:

- **Motion** to accept Feb 2018 meeting agenda by;
Seconded by;
Motion Carried.
- **Motion** to accept Jan 2018 meeting minutes by; will need to be done at the March 2018 meeting
Seconded by;
Motion Carried.
 - Errors and Omission:
- **Motion** to accept 2017 AGM meeting minutes by;
Seconded by;
Motion Carried.
-

Reports:

Ice Scheduler's Report – John:

- Rep/AE SC playoffs have started
- Deadline dates for SC Playoffs - 50% of games completed by February 25, Pull out date is March 4 & deadline for completion of games is March 11
- Rep/AE - Semi Finals completed by March 22 & finals are either March 24 or 25
- LL playoff have started on January 8
- LL playoff games must be completed by March 8
- LL Semi Finals games to be played between March 18-22
- LL Finals on March 24 in Glanbrook
- REP/AE TBS Games(6) Home - 0 Away - 6
- LL TBS Games(0)
- As of February 11 all LL teams have had a minimum of 4 full ice practices
- Application for Spring ice for try outs was submitted on January 3
- Continue to do OMHA Playoff contracts as required when teams advance
- 5 Rep/AE teams(Pee Wee Rep, Bantam AE, Bantam Rep, Midget AE, Midget Rep) are still in OMHA Playoffs
- As in the past gate fee for any teams advancing to quarter finals will be \$5 for Adults & \$3 for Seniors...if this is an issue I need to know asap

Registrar's Report – Mike:

- See Appendix B – Age Reference Guide and Registration Fees
- OMHA Fee Increase – See Appendix C
- An e-mail vote will be sent out to vote on the following Registration fees for 2018/2019
 - Tyke (2011) \$425
 - IP3 (2012) \$425
 - IP2/1 (2013/2014) \$375
- It should also be noted that Tyke players will not be eligible at all to try out for the Novice Rep team, Michael will remove that from the website
- The remainder of the fees will stay the same

VP of Rep/AE Report – Dave:

- Bantam is still playing, Midget Rep is out of OMHA's, Midget AE is still playing and PeeWee Rep is still playing

VP of Local League Report – Jason:

- We will send out an e-mail blast mid-March for coaches for next season and post it on the website as well; we may have to postpone evaluations or not have them at all if we don't have coaches in place. Teams will just be picked without evaluations.

Tyke Convenor/Coordinator Report – Leanne/Brent:

- The Boards for half ice were discussed, they cost approx.. \$7000 and coaches can put them up and down. Jamie will contact the county once we have voted on whether or not we will purchase these so the county can ensure there a place to put them where they will not get used by others.

Development Convenor Report – Heather:

- Will contact the Ice Scheduler to request 1 hour of ice time for another Goalie Information night

Equipment Manager's Report – Leanne:

- There was a discussion about hockey socks. If players bring their ruined socks, we can replace them as long as we have stock in the equipment cage.

Treasurer's Report – Jeff:

- See Appendix A
- the report is as of February 2nd, 2018.
- there is an amount in the Ask My Accountant as we are sorting the CC funds with Beth & Paul as what was deposited does not align with what has been data entered in QBooks
- there is approximately \$2700 outstanding for Team Ice payments (there are a couple of cheques at the arena waiting for me but I don't think \$2700 worth)
- Have we heard if we are moving forward with the Tyke temporary boards at all?
- Please can you also bring up about keeping "Vegas Rules" within the Board.

Website – Chris:

- Chris has sent the information for the CDMHA e-mails and is still awaiting a reply.

Challenge Cup – Beth:

- No Report Issued

VP of Business Report Paul:

- Jersey Tender See Appendix D

- Team Financials

President's Report – Jamie:

- Awards for the AGM – please get on your coaches to get in awards for their players.

Open Business:

- **Action:** Half Ice Boards
- **Discussion:**
-
- **Action:**
- **Discussion:**
-
- **Action:**
- **Discussion:**
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- **Action:**
- **Discussion:**

New Business:

- **Action:** Nomination Forms for the Upcoming Year
- **Discussion:** The nomination forms are in the Hockey Office. The form is pretty straight forward, you are basically nominating yourself and getting someone to second the nomination for you. Please ensure that you if you are planning on volunteering your time again next year, that you complete the nomination form and put it in the nomination box.
- **Action:** Rep/AE Coaching Applications
- **Discussion:**

E-Mail Votes

There were no e-mail votes for this meeting.

Deferred to Next Meeting:

Motion to adjourn by:

Seconded by;

Motion Carried.

Meeting Adjourned – pm

Appendix A
Financial Reports

**Caledonia and District Minor Hockey
Association
Budget 2017-2018**

	Budgeted	Actual
Income		
4140 Gate Income	45,000.00	19498.65
4200 Registration	225,000.00	219234.99
4240 Sponsorships/Donations	8,050.00	8958.10
4250 Coaching Clinic Fees	0.00	3520.00
4290 Rep Team Fees	28,025.00	27400.00
4300 Rep Tryout Fees	1,300.00	1550.00
4310 Other Income	0.00	441.79
4320 Team Extra Ice Payments	16,000.00	9314.20
4500 Challenge Cup Tournament		
4504 Prize Table Revenue Challenge Cup	2,048.19	3516.35
4505 Tournament Registration- Challenge Cup	44,450.00	57000.00
4506 Challenge Cup Misc Revenue	845.00	4812.50
4507 Challenge Cup - Sponsorship Revenue	1,000.00	1000.00
4510 Ice Costs Challenge Cup	-15,519.15	-16241.79
4515 Challenge Cup - Program Advertising Exp	-1,659.97	-1683.70
4520 Refs Challenge Cup	-6,848.00	-7257.00
4525 Challenge Cup Donation		-700.00
4530 Registration Exp Challenge Cup	-1,395.00	-3000.00
4535 Prizes and Trophies Exp- Challenge Cup	-6,338.03	-5301.85
4540 Timekeepers Challenge Cup	-660.00	-1782.00
4545 Prize Table Exp Challenge Cup		-2471.75
4550 Other Expense Challenge Cup	-73.45	-32.77
	<u>\$</u>	
Total 4500 Challenge Cup Tournament	15,849.59	27857.99
4800 Player Development	10,000.00	8890.00
	<u>\$</u>	
Total Income	349,224.59	
	<u>\$</u>	
Gross Profit	349,224.59	326665.72
Other Income		
5700 Interest Income	1,100.00	411.79
	<u>\$</u>	
Total Other Income	1,100.00	
Expenses		
5040 Audit Fees	6,215.00	6215.00
5050 Bookkeeping Fees	1,000.00	701.89
5060 Awards & Trophies	1,600.00	158.20
5080 Bank/QE Fees	7,200.00	5216.67
5081 QE Fees		1084.62

5100 Team Parties	5,000.00	3390.20
5160 Equipment		
5161 House Leage Jerseys & Socks	1,500.00	4491.20
5162 Rep Jerseys & Socks	2,000.00	2866.81
5163 Protective Equipment	96.04	
5164 Supplies	3,500.00	1112.04
	\$	
Total 5160 Equipment	7,096.04	8470.05
5185 Hockey Development		
5170 Player Development	19,500.00	11590.99
5180 Coach/Trainer Development	3,500.00	8975.25
	\$	
Total 5185 Hockey Development	23,000.00	20566.24
5200 Ice Rental - Hockey	210,000.00	117005.39
5220 Ice Scheduler	6,000.00	4000.00
5230 Referee Scheduler	1,824.00	1047.00
5260 Office Expense	2,538.29	754.07
5265 Copier	1,533.47	1191.79
5270 Website	1,201.76	1610.25
	\$	
Total 5260 Office Expense	5,273.52	
5280 OMHA Fees	23,843.36	21947.36
5360 Photography	2,222.28	1705.76
5380 Referees	25,241.00	19908.00
5390 Registration Expense	2,220.00	1103.00
5401 Southern Counties Reg - Rep	855.00	900.00
5460 Timekeepers	12,324.50	6729.88
5540 Gatekeepers	7,708.00	5715.83
5910 Other Expenses	1,644.14	768.17
	\$	
Total Expenses	350,356.67	259225.66
	-\$	
Profit	32.08	67440.06

Sunday, May 07, 2017 09:30:10 AM GMT-7 - Accrual Basis

AGE REFERENCE GUIDE

2017-2018

DIVISION	AGE LIMIT
Juvenile	18 & 19 years as at Dec. 31
Midget	15, 16 & 17 years as at Dec. 31
Bantam	13 & 14 years as at Dec. 31
Peewee	11 & 12 years as at Dec. 31
Atom	9 & 10 years as at Dec. 31
Novice	8 years as at Dec. 31
Tyke	7 years as at Dec. 31
Initiation	5 & 6 years as at Dec. 31

SUB-DIVISION	AGE LIMIT
Minor Juvenile	18 years as at Dec. 31
Minor Midget (BB-DD)	15 & 16 years as at Dec. 31
Minor Midget (AAA-AA-A)	15 years as at Dec. 31
Minor Bantam	13 years as at Dec. 31
Minor Peewee	11 years as at Dec. 31
Minor Atom	9 years as at Dec. 31



C.D.M.H.A. 2017-2018 Registration Fees

Division	Birth Year	Age <small>(As of Dec. 31, 2017)</small>	2017-2018 Fee
MIDGET LL	2000, 2001, 2002	17 and UNDER	\$525.00
MIDGET with REP/AE try-out fee	2000, 2001, 2002	17 and UNDER	\$575.00
BANTAM LL	2003, 2004	14 and UNDER	\$525.00
BANTAM with REP/AE try-out fee	2003, 2004	14 and UNDER	\$575.00
PEEWEE LL	2005, 2006	12 and UNDER	\$475.00
PEEWEE with REP/AE try-out fee	2005, 2006	12 and UNDER	\$525.00
ATOM LL	2007, 2008	10 and UNDER	\$475.00
ATOM with REP/AE try-out fee	2007, 2008	10 and UNDER	\$525.00
NOVICE LL	2009	8 and UNDER	\$475.00
NOVICE with REP try-out fee	2009	8 and UNDER	\$525.00
TYKE	2010, 2011	7 and UNDER	\$400.00
INITIATION	2012, 2013	5 and UNDER	\$375.00

Appendix C
OMHA Rate Increase

BULLETIN #: 180117-24-I
DATE: January 31, 2018
TO: OMHA Centres
CC: OMHA Board
OMHA Convenors

FROM: Jennifer Robinson
Director, Finance

SUBJECT: Fee Increases for 2018/2019 Season

The OMHA has been notified by the OHF and Hockey Canada of two fee increases coming into effect for the 2018/2019 season. We wanted to share this information with you in a timely fashion so that you can prepare your budget accordingly.

The Insurance Premium charged by Hockey Canada is increasing to \$23.00 per participant from \$17.44. Please find attached the correspondence that has been provided by Hockey Canada. The fee of \$21.30 shown does not include \$1.70 PST which brings the total charge to \$23.00 for Ontario.

The Assessment Fee charged by the OHF has been increased to \$4.25 from \$3.70. Please find attached the correspondence provided by the OHF identifying the background for the increase.

At this time, the OMHA has not planned any additional fee increases. Our Membership Fee Schedule will be distributed upon completion of our budget process.

Appendix D
Jersey Tender



February 7, 2018

ATT: Board CDMHA

From: Paul Makey VP of Business

Regarding: Jerseys, 2018/19 Season

All

As we head into another season we need to purchase jerseys. As you are aware we currently ending a 2 Season Jersey Cycle.

Going forward I am proposing the following for Jersey Purchase and Management. Jerseys will remain the same style and appearance.

1. We select a one year jersey(s).
 - a. These will be replaced yearly moving forward.
 - b. The player will get to retain the jersey(s) after the season has ended
2. The request for these jerseys will be placed out for public tender by February 21, 2018.
 - a. Tender will be closed by March 15th.
 - b. Selection and announcement of Awardee by March 30, 2018
3. Tender will require all the selected party to provide all age group sizing jerseys for a yet to be determined time period.
 - a. This will ensure we can outfit all players correctly, including goalies.
4. Tender will have option for automatic renewal (by CDMHA) yearly for up to 5 years.
 - a. We will try to leverage locked in pricing and volume discounts
 - b. Will be easier than tendering each year by the CDMHA
 - c. Will provide consistency with dealing with a vendor
5. Decision on vendor will be made on the following criteria:
 - a. Local vendors either within Haldimand or who support us will be given a 5% price consideration. (Not Published)
 - b. Vendor who will allow for low number re-orders or replacements.
 - c. Vendors who must meet all requirements of the tender to be considered.
6. All jerseys will be required to be delivered by:
 - a. REP and AE; August 1, 2018
 - b. Local League; TBD

Please review and respond with questions or concerns by February 12th 2018.
Paul Makey

Appendix D
Jersey Tender



February 7, 2018

ATT: Board CDMHA

From: Paul Makey VP of Business

Regarding: Sponsorship and Cost Coverage of Jerseys, 2018/19 Season

All

Based on approval of a single year jersey, I would like to present a suggested outline for both Cost Coverage of the Jerseys and Sponsorship.

Cost Coverage:

1. All single year jerseys will be paid for by the CDMHA in full initially.
2. Each REP and AE Team will be responsible to cover ½ the cost of the Jerseys or One Jersey and this cost will be added to the rep fees.

Sponsorship:

Sponsorship for the Jerseys will be done by the CDMHA for REP and AE:

1. This will ensure timely receipt of sponsors to enable Jersey lettering.
2. Sponsors will be labeled on the top of Jersey, player name can be added at bottom.
3. There can be a different Sponsor for either home or away jersey.
4. Sponsorship will be sold at the following fees:

REP and AE

- | | |
|--------------------------------|------------|
| a. Away AND Home Jersey | \$1,000.00 |
| b. Away OR Home Jersey | \$600.00 |
| c. Local League Jersey | \$350.00 |
| d. | |
5. Sponsors will receive jersey recognition and full year advertising on the CDMHA website.
 6. Local league if they receive a sponsorship, funding to go to CDMHA.

Please review and advise if you have any questions or concerns.